



## Chesterfield and North Derbyshire Volunteering Opportunities



The range of volunteering opportunities available will vary depending on where you live. This list provides examples of the type of volunteering roles that are available within the RSPCA but does not provide detailed information of each role. Further information about the specific volunteering roles can be obtained from your local RSPCA branch/centre.

### **Branch trustees/committee member**

This person helps to manage the affairs of the branch in order to promote and provide animal welfare with the local area.

### **Branch Officers**

The officers on the committee are principle members of the committee and are trustees of the branch. The roles include: Branch chair; Branch treasurer and Branch secretary

### **Campaigns co-ordinator**

To liaise with the National Society Campaigns department on all branch and national campaigns

### **Fundraising co-ordinator**

To act as the central contact point for all branch fundraising activities and maintains momentum for the branch fundraising programme.

### **Public relations co-ordinator**

This role helps to maximise positive publicity and minimise adverse publicity for the branch, the RSPCA as a whole and animal welfare using local and sometimes national media.

### **Regional board representative**

To act as the branch committee contact and representative on the regional board.

### **Home visit co-ordinator**

This person co-ordinates and records the branch's re-homing activities, working closely with the volunteer home visitors who operate in the local area.

**Home visitor**

Home visitors visit the homes of potential adopters to ensure their suitability for an RSPCA animal and discuss any queries that the family may have about the animal and/or the adoption process.

**Volunteer co-ordinator**

To act as a central contact point for current and potential volunteers. To welcome new volunteers to the branch/centre and to co-ordinate the volunteer effort in support of branch/centre activities.

**Volunteer receptionist**

This person assists with reception duties and will work alongside other volunteers and staff to help with enquiries over the phone and face to face.

**Volunteer driver**

To transport animals to and from the local vets as required and/or to other RSPCA centres.

**Volunteer ground assistant**

To assist with the general maintenance of the grounds, working with other volunteer and staff as required.

**Volunteer dog walker**

To assist the animal centre with walking and socialising the dogs, working with other volunteers and staff to ensure that the dogs receive the appropriate exercise and care.

**Volunteer cat socialiser**

To socialise and groom the cats in the centre, working with other volunteers and staff as directed.

**Volunteer animal care assistant**

To assist the animal centre staff with the cleaning duties in the kennels and/or cattery, ensuring that the blocks are cleaned to the required standard.

**Membership secretary**

To be responsible for the promotion and administration of the branch's membership.